

Message from Housing and Residence Life 2

Rights and Responsibilities 2

Office of Housing and Residence Life 3

ACCOMODATIONS

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room and residence hall. This means that if you permit your friends or guests to create problems in your room, you will be held responsible.

The residence staff looks forward to working with you to create the best possible living environment for all residents. As an adult, you have a basic responsibility to yourself to stand up for your rights and to

Barrier-free accommodations, which meet appropriate ANSI standards, are located in all residence halls excluding Dogwood Village. Students seeking an accommodation must register with, and be approved by the Disability Resource Center (DRC). Students should ensure that they follow through with any directives and/or requests from the DRC.

The residence rooms include the following articles, which may not be removed for any reason:

- Beds (extra-long twin); Sea Gull Square has full-size beds;
- Dressers;
- Study Desks and Chairs;
- Wardrobe/Closets; and
- Blinds.

The following items are provided in each residence hall:

- Kitchens/Microwaves (in some halls);
- Washers and Dryers;

Television

Due to specific program commitments, it is rarely ever possible to check in earlier than the date and time stated. Therefore, early arrivals need to utilize local motels and make reservations in advance. Any exemption to this policy needs approval from the Assistant Director; e-mail requests can be submitted to house@salisbury.edu. Those students who are found in violation may be charged a fee per night

Residence halls are closed to all occupants during break periods (Thanksgiving, Winter and Spring Break) and will reopen according to the University calendar, excluding students residing in Sea Gull Square and Sea Gull Village.

University Key System, once activated, allows residents to use web browsers, internet applications and access SU e-mail from their own rooms. All residence halls are wireless. Abuse of this computer privilege through harassing messages, or any other violation of University policy, may result in disciplinary action being taken through the student conduct process.

The campus network does not support dial-up, cable, or DSL modems. Wireless access points are not permitted in the halls. See the IT Helpdesk Web site for additional wireless information. When you arrive on campus you will be required to register your computer the first time you attempt to log on to the internet. You will need to follow the instructions provided by the system to gain access and use the

Wood strips are on the walls in some residence hall rooms for wall hangings. Use only thumbtacks and small hardware. Nothing over 3/4 inch should be used. This hardware must be removed prior to final check-out.

Dry Wall Surfaces (Manokin, Nanticoke, Pocomoke, Wicomico, Dogwood Village, Sea Gull Square and Sea Gull Village) ONLY push pins are permitted.

Brick Surfaces (Severn, Chester, Choptank, St. Martin, and Chesapeake) Magic Mount adhesive ONLY is permitted (initial supply provided by the Housing Office).

Residents will be fined whenever screws, nails, adhesive picture holders, contact paper, decals and tape (excluding materials provided by the Housing Office) are used on walls, ceilings, doors, windows and/or furniture. Periodic inspections will be made. Fines will be generated after inspections for any violations. Inappropriate adhesive must be removed. The minimum fee is \$25 per student.

The student is responsible for any damage, misuse or theft of University property in the room and is required to pay for the replacement cost, repair costs (including but not limited to reassembling

dismantled furniture), and any other costs associated with the damaged, misuse or theft of University property. The student is also responsible for calling Facility Repair (410-677-3097) to report the damage so that a work order for repair can be issued. Online work order requests are also accepted: <http://www.salisbury.edu/physplant>. The costs of damages to public areas and other portions of a hall may be divided among the residents of the area affected, e.g., cluster, floor, or building. Depending on the nature of the damage, other sanctions may be assigned through the student conduct process. The minimum disciplinary fine shall be \$25 per individual (which would be in addition to any costs referenced above). Students have the right to appeal. The appeal process will be outlined in the damage bill letter.

Residence halls are open only to its residents, University officials and guests of residents. The residence halls are special purpose buildings and are not open to the public in general.

1. A guest is defined as a student or non-student from off campus, a student from another residence hall or the same residence hall.
2. An overnight guest is one who stays overnight in a room to which he/she is not assigned.
3. Each resident is responsible for the actions of guest(s)/overnight guest and conduct associated with the room/building.
4. Overnight guests are not allowed during final exams.
5. Overnight guests are limited to no more than 2 consecutive nights or no more than 4 cumulative nights a month.
6. An overnight guests is limited to no more than 16 cumulative nights in any semester.
7. Overnight guests are allowed when the following conditions are met by the host:
 - a. Consent of the roommate(s) is received.
 - b. Consent of apartment mate(s) is received when guest is staying in the shared lounge.

Students violating this policy may lose their privilege to have visitors or guests for a period of time. If it is determined that you are allowing a guest, fellow student or non-student, to inhabit your space on a more permanent basis you will lose the privilege to have guests or visitors for a period of time up to the remainder of the time you are occupying university space.

: Students and or student guests or visitor are not permitted to sleep in common lounges.

All students are required to have a campus identification card (ID) issued by the Gull Card Office. This card must be carried at all times and presented when asked to be seen by any official of the University. Access to various campus activities and facilities is permitted by presentation of this card. This card gives the student access to his/her building, room, bathroom, (cluster if applicable), and laundry facilities.

All students living in a resident hall must have their Gull Card programmed during check-in. Students are urged to lock their room to protect their personal belongings and prevent damage to the room and @ 8 Card within 24 hours to the AD/RD.

As a resident you have the right to a living environment quiet enough to permit study and sleep. You will be unable to function effectively without proper amounts of rest, and if you cannot study, your tenure as a University student may be brief. You are responsible for not infringing upon the rights of other residents (including your roommate) to sleep or study, and for not disturbing our off-campus neighbors. This includes not playing your music/television or any other source of entertainment loudly, not entertaining guests in your room late at night and not engaging in any other behavior that is disruptive to others. Residence Life Staff reserve the right to direct a resident to remove musical instruments deemed disruptive.

It is the policy of the University that the residence halls be reasonably quiet at all times; therefore, _____ are 24 hours a day. Further, _____ between 8 p.m. to 8 a.m. have been designated since many residents have a need to sleep or study. It is expected that the residence halls will be especially quiet during this period. Any resident who infringes upon the rights of others to sleep or to study may lose the privilege of living on campus.

Examination weeks are designated as 24-hour quiet. At any time, any reasonable request by a resident concerning noise is expected to be honored.

_____ violation of the 24-hour quiet policy during exam weeks will result in an automatic \$25 fine. _____ violation of the 24-hour quiet policy during exam weeks will result in immediate removal from housing.

The following are prohibited in and around the residence halls:

- Animals, lab specimens and/or pets of any kind, with the exception of fish in an aquarium (10 gallon limit) and approved service animals and emotional support animals (approved through Disability Resource Center);
- Tampering with fire safety equipment, e.g., fire alarms, fire extinguisher and hoses, exit signs, fire doors, sprinklers and smoke detectors;
- Candles (lit and unlit), incense, and any other open flame source;

2. Walk in well-lit areas and stay near the curb, away from alleys, entry ways and bushes where someone could be hiding.
- 3.

held individually and collectively responsible to keep the door locked and to not engage in any vandalism to the door or to the bathroom itself. Any tampering with the lock, the door or damage to the bathroom will result in every member of the cluster/floor being held accountable if no individual responsibility can be determined. Fines may be issued as part of the sanctions imposed through the student conduct process.

Students of legal drinking age are permitted to consume alcohol only in upperclassman residence halls (Dogwood, Chesapeake, and Sea Gull Square). Students are permitted to have a limited quantity of alcohol in their room at one time which is deemed acceptable for one person i.e. one wine bottle, one six pack, or one fifth. Students are only permitted to have one of these three options in their space at any given time. If students are found to have more than one of these quantities above, they may receive disciplinary action through the student code of conduct process.

If a student is of legal drinking age (21), but is housed with students under 21, all students must adhere to the following policies:

- Permitted students cannot provide alcohol to those under 21;

- Permitted students cannot store alcohol in common area refrigerators, closets, cabinets etc.;

- Permitted students cannot consume alcohol in common areas (e.g., hallways, living areas, dining areas, bedroom if the bedroom is shared with a student under the age of 21); and

- If students are in the apartment and not 21, alcohol consumption cannot occur in the common areas (e.g., living areas, dining areas, etc.).

Appropriate disciplinary action will be taken in all situations where individual behavior infringes upon the rights of others. Where violations occur during the period of disciplinary probation, repeat offenders will be subject to more severe sanctioning, including, but not limited to, loss of housing for residential students and social probation/restricted access for commuting students.

University Police officers have the authority to issue civil citations for violations which occur on campus.

