

Before you move-in and upon moving-out, be sure to carefully complete this check-list.

Tenant Name(s):

City: State: Zip:

Time: By:

Time: By:

Unless otherwise noted, the premises are in clean, good working order and undamaged. Use key below.

Key & Abbreviations:

**NC: Needs Cleaning**  
**NP: Needs Painting**  
**NR: Needs Repair**  
**SC: Scratched**

**NSC: Needs Spot Cleaning**  
**NSP: Needs Spot Painting**  
**RP: Needs Replacing**  
**Other: \_\_\_\_\_**

<b>LIVING ROOM</b>	Move-In	Move-Out	Cost	<b>DISHWASHER</b>	Move-In	Move-Out	Cost
<i>Floor</i>				<i>Inside/parts</i>			
<i>Walls</i>				<i>Outside</i>			
<i>Ceiling</i>				<i>Controls</i>			
<i>Doors</i>							
<i>Windows</i>				<b>BATHROOM #1</b>	Move-In	Move-Out	Cost
<i>Screens</i>				<i>Floor</i>			
<i>Shades</i>				<i>Walls/Tile</i>			
<i>Closet</i>				<i>Ceiling</i>			

<b>BEDROOM #1</b>	Move-In	Move-Out	Cost
<i>Floor</i>			
<i>Walls</i>			
<i>Ceiling</i>			
<i>Doors</i>			
<i>Windows</i>			

<b>DINING ROOM</b>	Move-In	Move-Out	Cost
<i>Floor</i>			
<i>Walls</i>			
<i>Ceiling</i>			
<i>Doors</i>			
<i>Windows</i>			