SALISBURY UNIVERSITY

OFFICE OF CONFERENCE PLANNING & FACILITIES RESERVATIONS

FACILITY RATES

EFFECTIVE January 15, 2018

(Revised 9/23/19)

							Rates - (r	ounded to the nea	arest dol	lar)	
Facility					Co-sponsored/Adjunct Users when a registration fee and/or testing fee is charged.			No	n-Unive	rsity Related Events	Remarks for Use of Facilities
		Prepaid Users	Profit (Market Price)	Full Day 5 of Market Price	0%	1/2 Day 25% of Market Price	Non F 75% (Mark Price	of et	Faculty, Staff, Alumni, and Major Donors 65% of Market Price		
						⊦Rec	overy Cost Only				
*GUERRIERI STUDENT UNION											
Wicomico Room	220-400	NC	\$	633	\$ 3	17	\$ 158	\$	475	\$ 41	Charge for Wic. Rm. is based on 8 hrs of use. Add't usage shabe charged @ 50.00/hr. *
Nanticoke Room: A-B-C (as 1 Room)	72-170	NC	\$	231	\$ 1	16	\$ 58	\$	173	\$ 150	0 *
Nanticoke A	24-80	NC	\$	143	\$	72	\$ 36	\$	107	\$ 93	3
Nanticoke B	28-60	NC	\$	110	\$	55	\$ 28	\$	83	\$ 72	2
Nanticoke C	16-35	NC	\$	94	\$	47	\$ 24	\$	71	\$ 6	1
Nanticoke A&B	50-108	NC	\$	176	\$	88	\$ 44	\$	132	\$ 114	4
Choptank Room	15-28	NC	\$	90	\$	45	\$ 23	\$	68	\$ 59	9
ocomoke Room	22-48	NC	\$	99		50		\$	74		4
206		NC	\$	99		50		\$	74	\$ 64	4
\$50 administrative fee may a										·	
Recovery Costs include: Labo	r - custodial, su	apport service	es, technical s	staff suppo	ort, and secu	rity s	ervices (if required) and expenses rela	ted to facility fees	or physi	cal damage to facility	or properties.
DOWNTOWN ART	TBD	NC	\$	133	\$	67	\$ 33	\$	100	\$ 80	6 Hourly rate (2 hr. minimum). \$100 flat cleaning fee.

GALLERY Availability limited around exhibit schedule.

Facility	Capacity

	Prepaid	Profit (Market	Full Day	50% 1/2 Day 25% of Market	Non Profit	Faculty, Staff,
	Users	Price)	of Mark	et Price	75% of	Alumni, and Major
			Price		Market	Donors 65% of
					Price*	Market Price
THE COMMONS						
Bistro Room	250 NC	\$	735 \$	368 /Lang (x-none)/MCID 9 BDC q36.96 NATAGE	A 9 046 03.12r6 44	47. Tdm(one)/6 n 9 BD184iceA 9 046 09712r6 447. Tdm(q36.96 447N€tPriceA 9 046

Facility	Capacity	Remarks for Use of Facilities

	Prepaid Users	Profit (Market Price)	of	ull Day 50° Market rice	% 1/2 Da	y 25% of Market Price	75%		Faculty, Staff, Alumni, and Ma Donors 65% of Market Price	jor	
ALUMNI HOUSE											See Notes Item 11
Alumni Living Rm 108	NC	\$	231 \$	11	5 \$	58	\$	173	\$	150	Limited use during office hours; \$50 administrative fee with exception of co-sponsored/adjunct user. Building Manager required after normal hours.
Conference Rm 201 Miller Alumni Garden	NC	\$	121 \$	6	1 \$	30	\$	91	\$	79	Limited use during office hours; \$50 administrative fee with exception of co-sponsored/adjunct user. Building Manager required after normal hours. See Notes Item 11
Garden	50-200 NC	\$	660 \$	33	\$	165	\$	495	\$	429	Manager required; Tables and chairs not provided by the University. \$50 administrative fee with exception of cosponsored/adjunct user. Terms and conditions to be discussed with Conference Planning.
GUERRIERI ACADEMIC COMMONS											
Assembly Hall 462	80-400 NC	\$	800 \$	40	\$	200	\$	600	\$	520	
HOLLOWAY HALL											
Auditorium	713 NC	\$	900 \$	45) \$	225	\$	675	\$	585	See Notes Item 3 A minimum of one technician is required to be provided by the University @ \$20/hr during all occupancy times including set-up/breakdown. Number of technicians required to be determined by SU.
Great Hall & Social Room SCARBOROUGH	200-GH NC SR-80	\$	358 \$	17	\$	90	\$	269	\$	233	See Notes item 2. SR must be used as currently arranged.
LEADERSHIP CENTER Board Room 110	16 NC	\$	88 \$	4	1 \$	22	\$	66	\$	57	Building Manager required after normal hours - See Notes Item
Ritual Room 104	35/Lang (x-none)/	MCI0one									#4- Special permission only

Facility Capacity Prepaid Users Profit (Market Price)

Remarks for Use of Facilities

Full Day 50% 1/2 Day 25% of Market of Market Price

Price

Non Profit Faculty, Staff,
75% of Alumni, and Major
Market Price Donors 65% of
Market Price

- 10. Additional fees will apply for events scheduled during non-campus building hours; rates for services may vary per building to include a building supervisor, custodial services and technical staff support.
- 11. An Event Planner (fees apply) is required on site when the Alumni House is open; rehearsals on Friday must start after 5 p.m. Rental and payment of chairs, tables or tents is the customer's responsibility. Availability of a rain location will be determined. Additional terms and conditions apply.
- 12. Atrium Lobby area is not available for non-academic events while classes are in session during academic year. (To be determined and discussed with Conference Planning) Setup of this area must first be discussed with Conference Planning and Catering Manager before use of facility is determined.