

# Hiring Process Roles

The **Hiring Manager** plays a central role in the hiring process, acting as the primary decision-maker. Their responsibilities include:

4. **Communication:** Keeping stakeholders informed throughout the process.
5. **Final Decision:** Leading the final selection of the new hire.

The Chair is pivotal in ensuring an efficient, effective hiring process. Their responsibilities include:

**Search Committee members** play a key role in the hiring process. Their responsibilities include:

1. **Reviewing Applications:** Screening resumes and cover letters.
2. **Conducting Interviews:** Asking questions and evaluating candidates.
3. **Providing Feedback:** Sharing input on candidates with the Hiring Manager.
4. **Ensuring Fairness:** Promoting unbiased evaluation of candidates.
5. **Supporting Decision-Making:** Helping the Hiring Manager make the final selection.

Members contribute to a thorough, objective, and fair hiring process.