

Registrar's Office, Holloway Hall, Room 120  
1101 Camden Ave, Salisbury, MD 21801  
[registrar@salisbury.edu](mailto:registrar@salisbury.edu), fax: 410-677-5078

Name: \_\_\_\_\_ SU ID# or last 4 of SSN#: \_\_\_\_\_  
*Last First Middle Initial*

Mailing Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

*directly to you*

\_\_\_\_\_ I will pick up  
\_\_\_\_\_ Mail the document to my address listed above\*

\_\_\_\_\_ I authorize \_\_\_\_\_ to pick up  
\_\_\_\_\_ Mail to a *different* address specified below\*:

\_\_\_\_\_  
*Recipient Name*

\_\_\_\_\_  
*Recipient Mailing Address*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\* Mail to continental US addresses only

\*\* For the full apostille process you must take the diploma to the Wicomico County Court House, Attn: Clerks Office, 101 North Division St, Room 105 Salisbury, Maryland 21801 for verification and seal. Directions may be found for the State of Maryland Certification at:  
<http://www.courts.state.md.us/clerks/wicomico/index.html>.