

Definition of Effort Reporting

Effort is an employee's total activity within his or her

Salisbury Policy

Effort Reporting Procedure

All faculty and staff at Salisbury University (SU) whose salary charges in whole or in part, meet the criteria below must complete and submit planned effort certification reports, without exception. This includes individuals paid directly from any federally sponsored project or individuals paid directly from any other SU funds and who provide some effort on sponsored projects for which the effort is re-distributed to a federally sponsored project.

Effort certification will be distributed on an annual basis. The reporting period will be from July 1 to June 30 to coincide with Salisbury University's fiscal year.

1. Effort reports are distributed by the Office of Sponsored ProragBT1 0 0 1 35.564.TJE(d)JTJETBT-uETBT1